

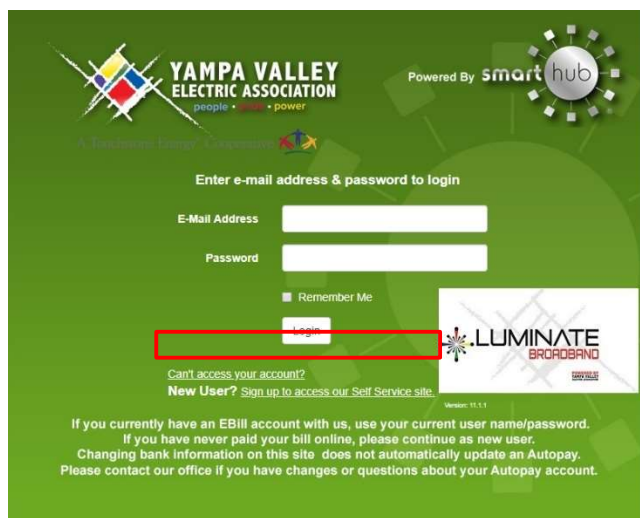
## Setting up your Account and Making Payments

To get started, please create an account by visiting <https://yvea.smarthub.coop/Login.html> and click on “New User.” You will need the following information to complete registration:

- Billing Account Number: \_\_\_\_\_
- Last Name or Business Name on account: \_\_\_\_\_
- E-Mail Address: \_\_\_\_\_

In SmartHub you can manage your account, view bills, make payments and setup auto pay.

Already have a SmartHub account because you are a member of Yampa Valley Electric Association? Add your new account to your existing SmartHub account. Log into your current SmartHub account. Select the “My Profile” tab. Under my profile select, “Manage My Registered Accounts.” You will need your billing account number and Last Name or Business Name on your new account. Once this is entered it will ask you to re-enter your current password.



### Ways to make payments:

- Pay through your SmartHub account or setup autopay in SmartHub
- Bring a check, debit card, cash, credit card (Visa or Mastercard) to our Steamboat office at 2201 Elk River Road. The office is open Mon – Friday from 7am - 4pm and closed all major holidays. Or our Craig office at 3715 US Hwy 40. The office is open Mon – Friday from 7am – 3:30pm and closed all major holidays.
- Drop your payment at any of our drop box locations:
  - Craig City Market – in the YVEA box
  - Hayden Mercantile – in the YVEA box
  - Steamboat City Market – in the YVEA box
  - Yampa Valley Electric drop box (24-hour access)
- Call our 24-hour payment line 970-871-2260

Please note a \$35.00 non-refundable return check fee will automatically be applied to any returned checks.

If you have any questions or would like assistance, please call 970-870-4320.